LIBRARY TECHNICIAN

- Fundamentals of Academic Research - Certificate of Completion (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/fundamentals-of-academic-research-certificate-completion/)
- Library Technician - Certificate of Completion (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/library-technician-certificate-completion/)
- Library Technician Patron Facing - Certificate of Completion (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/library-technician-patron-facing-certificate-completion/)
- Library Technician School Media Assistant - Certificate of Completion (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/library-technician-school-media-assistant-certificate-completion/)
- Library Technician Technical Services - Certificate of Completion (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/library-technician-technical-services-certificate-completion/)
- Information Competency - Certificate of Competency (https://lbcc-public.courseleaf.com/noncredit/programs-of-study/library-technician/information-competency-certificate-competency/)

LIB 600   0 units
Foundations of Library Services
54 hours lecture
Grading: non graded.
This course is designed to help students become familiar with the mission and roles of libraries. It surveys the roles of library staff and the responsibilities of Access Services, Collection Services, Information Services, and Technical Services. Additional topics include ethics, values, and issues faced by library support staff in libraries.

LIB 601   0 units
Introduction to Information
36 hours lecture
Grading: non graded.
This course will assist students in accessing and evaluating information. Topics include the landscape of credible information, bias in media, fake news, deep fakes, and the roles libraries play in providing access to credible information.

LIB 602   0 units
Introduction to Academic Research
54 hours lecture
Grading: non graded.
This course helps students prepare for, and complete, college-level research assignments by offering overviews of scholarly authority and research strategies, including how to find books, ebooks, and peer-reviewed articles.

LIB 610   0 units
Introduction to Access Services
54 hours lecture
Recommended Preparation: LIB 200 or LIB 600.
Grading: non graded.
This course is designed to teach students the valuable skills necessary to become qualified technicians. This course focuses on the major functions of library public and access services and topics will include: circulation management, collection maintenance, supervision of staff, confidentiality, intra and interlibrary loan, reserve collections, copyright laws, statistical design and compilation.

LIB 620   0 units
Introduction to Acquisitions
54 hours lecture
Recommended Preparation: LIB 200 or LIB 600.
Grading: non graded.
This course is designed to teach students the valuable skills required to become qualified library technicians. This course focuses on the goals, functions, standards, and practices of collection development and acquisitions in the Technical Services unit of libraries.

LIB 630   0 units
Technology and Teamwork
54 hours lecture
Recommended Preparation: LIB 200 or LIB 600.
Grading: non graded.
This course is designed to help students become familiarized with the mission and roles of libraries. It surveys the roles of library staff by introducing communication strategies, productive teamwork, and technology found in various library services.

LIB 640   0 units
Introduction to Cataloging
54 hours lecture
Prerequisite: LIB 200 or LIB 600, and LIB 220 or LIB 620.
Recommended Preparation: LIB 210 or LIB 610.
Grading: non graded.
This course is designed to teach students to original and copy catalog books and other materials. Students will be prepared and equipped with the skills necessary to function in the workplace. This course is aimed at library support staff but may serve as a review for practicing librarians. Although print and non-print formats will be covered, emphasis will be placed primarily on print format, in particular, books. This course introduces students to cataloging principles and procedures including but not limited to: Copy and original cataloging of varying formats; descriptive and subject cataloging; Machine Readable Cataloging (MARC) formats; classification systems; and access points in the bibliographic record.

LIB 650   0 units
Introduction to Youth Services
54 hours lecture
Grading: non graded.
This course is designed to teach students the valuable skills necessary to become qualified technicians. Topics will include: the needs and literacy skills of youth from infant to teen, familiarization with print and digital library resources for youth, customer service and outreach strategies, creating programs, and instruction.

**LIB 651	0 units**
School Library Media Assistant
54 hours lecture
Recommended Preparation: LIB 200 or LIB 600.
Grading: non graded.
This course prepares students with theory and skillsets needed as a library media technician in a school setting, including the creation of curriculum that supports reading, effective library visits, and administrative skills for running school libraries.