WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 3 - CERTIFICATE OF COMPETENCY

Plan Code: 6510

Students will develop competency in workplace language skills at high-intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in a mock job interview and in written discourse.

Program Student Learning Outcomes

- Select and use conventional organizational, formatting and grammatical elements to compose and edit a cover letter.
- Select and use appropriate cultural and sociolinguistic norms for a U.S. style mock job interview.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 674	Listen/Speak for Work for ESL Level 3	90
ESL 675	Read/Write for Work for ESL Level 3	90
Total Hours		**180**