

TELECOMMUTING FUNDAMENTALS - CERTIFICATE OF COMPLETION

Plan Code: 6001

This program provides students with the fundamentals skills for effectively working remotely.

Program Student Learning Outcomes

- Apply tools, methodologies, and etiquette to work remotely effectively.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
BCOM 660	Channels of Business Communication	18
BCOM 664	Business Telecommuting Fundamentals	54
Total Hours		72