HUMAN RESOURCES ESSENTIALS - CERTIFICATE OF ACHIEVEMENT

Plan Code: 3210

This program will provide students with critical skills related to the field of human resources. It emphasizes professional communication, employment documents, recruitment platforms, and ethical behavior.

Program Student Learning Outcomes:

- Evaluate employee relations situations and documents.

Program Requirements

Code Number	Course Title	Credits
REQUIRED COURSES		
BCOM 15	Business Communications	3
BCOM 222	Career Development for Tech Professions	3
MGMT 50	Human Resource Management	3
TOTAL UNITS		**9**